

4-H Wagon Train Chaperone Checklist

4-H Wagon Train is designed as a family event and all youth must be accompanied by a responsible adult. 4-H Wagon Train events are not designed as “drop your child off” events. Under some circumstances it may be necessary for an individual Youth to have a non-family Chaperone for that Youth attendee. A Wagon Train Chaperone is an adult chosen by a parent and who has agreed to accompany Youth on a Wagon Train event. The Chaperone agrees to take on parental roles for the Youth if a parent/guardian is unable to perform that role. The Youth and Chaperone will work together along with the Wagon Train Family group to which they are assigned.

Youth Name: _____ Age: _____ Years on WT: _____

Chaperone Name: _____ Years on WT: _____

Is the Chaperone a Chaperone for any other youth? (Y) (N)

If so, who: _____

Parent/Guardian: _____ Phone(s): _____

Event (circle one or more): Tune Up Trek Other:

Adult Bringing Youth To The Event: _____ Phone(s): _____

Adult Picking Up Youth From The Event: _____ Phone(s): _____

Any Other Transportation Notes: _____

Relationship: Ideally, the Youth and Chaperone will have a relationship before Tune Up. Please explain how you know each other, including the relationship the Parent/Guardian has with the Chaperone. If you are newly acquainted, please describe the intentional interactions you have had to get to know each other.

Additional Information:

Youth Expectations: In order to give everyone a successful experience at WT, the Youth has been or will be taught (some group items will be covered at Tune-Up), have practiced, and will be able to:

- Set Up and Clean Up Their Bed Roll
- Pack Items for Trek and Repack Them Each Morning
- Carry Their Own Gear
- Manage Their Personal Mess Kit
- Have A Snack Plan and Manage That Plan on The Trail
- Help With Family Shelter
- Help With Family Chore
- Help With Loading Family Wagon with Lunch and Water
- Eat Lunch with and Sleep with Family Group
- Check In with Chaperone Often and Communicate Their Location If Away from Chaperone
- Follow Instructions from Every Adult, Not Just Chaperone
- Have Reviewed and Agree to The Youth Code of Conduct

Chaperone Expectations:

- Be Aware of Any Medications Youth Is Taking
- Be Aware of Any Behavioral Issues of Youth
- Be Aware of Good Strategies to Help Youth in Stressful Situations
- Maintain A General Knowledge of The Whereabouts of Youth Throughout Event
- Make Sure Youth Contributes to Family Shelter, Chores and Takes Care of Their Personal Items
- If You Are Temporarily Unavailable, You Will Arrange A Temporary Substitute For You And You Will Communicate This To Other Adults And Youth
- Understand Your Role as A 4H Youth Leader and Mandatory Reporter

Parent Expectations:

- Provide Your Contact Information and Emergency Contact to Wagon Train and Chaperone
- Provide Health Insurance Information to Wagon Train and Chaperone
- Provide A List of Medications and A Schedule for Administering Them
- Arrange Time for Chaperone to Get to Know Youth
- Explain Any Behavioral Issues of Youth and Coach Chaperone on How to Best Help Them
- Explain Strategies That Work for Youth in A Stressful Situation
- Have A Plan to Pick Up Youth If They Need to Leave Wagon Train for Any Reason at Any Time
- Make A Clear Plan as To Who Is Picking Up or Bringing Youth Home When Event Is Over